

**Gavilan Chapter CDS Board Meeting**  
**September 2, 2009**  
**Held at Lorraine Kainuma's Home**  
**7:00 p.m. to 9:20 p.m.**

Board Members Present

Jan Carrasco  
Julia Hutchinson  
Maureen van Tuyl  
Matt Vignieri  
Laura Walker

Others Present

Megan Brooks  
Rebecca Greening-Vignieri  
Lorraine Kainuma  
Bob van Tuyl

## **I. Call to Order**

Julia Hutchinson called the meeting to order at 7:30 p.m. and passed out copies of the meeting agenda.

## **II. Monthly Reports**

### ***A. Secretary/Minutes – Rebecca***

Matt moved to approve the minutes, Julia seconded. Motion passed.

### ***B. Treasury -- Matt***

Matt reported a \$7489 balance as of today. Income since the last meeting is -\$393 so far. The preliminary show report is that the August show brought in \$4194 thanks to some excellent reporting and accounting by Bob van Tuyl. Payments so far have run about \$3800 but do not include the facility or port-a-potty fees. Osierlea charges \$450/day for a total of \$900, and we will need to pay for an extra pumping. Estimated loss on the show is expected to be approximately \$800 to \$1200 due to under-subscription. Other area shows were also undersubscribed.

Julia suggested that we should coordinate dates with Garlic Country Dressage to avoid conflicts. Matt suggested that we should also consider ideas to reduce costs for the shows. Rebecca suggested that we plan out our yearly events with the shows in mind to create shows that will enhance the show experience and increase attendance. Megan stated that as a volunteer, she does not necessarily expect to get a free lunch when volunteering at the chapter shows.

June 26-27 and August 28-29 are the show dates for 2010. The chapter could offer our show secretary \$5/ride to control show secretary cost exposure. Bob

stated that he would be willing to secretary for \$5/ride for the August show in 2010.

Julia moved that Laura purchase the balance of 3 years' show date licenses from USEF. Jan seconded, and the motion passed.

### **III. Old Business**

#### ***A. Judges – Laura***

Laura has a call into Louise Koch to ask if Gavilan chapter had already contracted with her previously. Laura also has a call in to Natalie Lamping to inquire about dates.

Laura is hoping to have Maureen TD the August 2010 shows, and Maureen is checking her availability. Connie Davenport is the June 2010 shows TD. Cory will again serve as the EMT for both shows.

For show secretary for June 2010, Rebecca will approach Ellen Corob to see if she would secretary for us at \$5/ride.

#### ***B. Peggy Klump Happy Horse Event – Rebecca***

Julia suggested some flyer changes for the event. Peggy wanted a bit more verbiage around enticing people to attend. The entry form is now a link and has the class schedule on it. There are two 2-page flyer options with one being more cryptic than the other. Julia also suggested adding a walk/trot group class and a walk/trot/canter group class in the schooling show. Megan asked if we could add an FEI test of choice class. Maureen suggested that we use the standard CDS release verbiage on the entry form for insurance reasons.

Peggy will cost the chapter \$425/day plus \$150 for travel expenses. Her accommodations are \$141. The facility fee is \$300/day or \$600 for the weekend. Advertising is \$68, and food is \$50/day for breakfast. People will need to provide their own lunches. Videotaping is \$30/ride. We will award ribbons for first through 3<sup>rd</sup> place.

We are minimally required to have an EMT for the schooling show portion on Sunday. Rebecca will contact Paula Langan to see if an EMT is needed for the non-show day of the event.

Laura will provide copies of the tests for the schooling show so that no additional costs are incurred.

### ***C. Web Update – Matt***

Matt reported that the new website is 90% ready to go pending support from Kyle to complete the work. Kyle needs certain software to do the job, and Matt has offered to provide her with the software. Julia stressed that the chapter needs an improved website in order to attract more sponsors.

### ***D. Show Update/Review – Laura/Lorraine***

Laura reported that Bobby Keville suggested that we could improve our 3-star show if we had walkie-talkies for the ring steward, office, judge's box, TD and facility manager (Laurel Brunn).

### ***E. Election Committee – Mary***

Rebecca reviewed the election-related dates set at the last board meeting. Matt needs to get the nomination announcement out by 9/15, and nominations would need to be submitted by the October board meeting. The election committee consists of Zana Donnelly, Megan Brooks and Rebecca.

Maureen asked why we were still mailing ballots if the CDS organization is going green with e-voting. Matt stated that you can do electronic ballots with a survey tool. Bob suggested that for members who do not have email on file, we simply send them a postcard saying that if they would like to vote, to please send the chapter their email addresses.

Matt moved that the chapter go green and do electronic voting and amend the standing rules appropriately. Julia seconded. Motion passed.

### ***F. Planning for Next Year -- All***

Julia tabled this planning topic to the October meeting.

### ***G. Schooling Show for Next Year – Julia and Mary***

Julia asked Maureen if she would be willing to judge a schooling show for the chapter and provide some potential dates for 2010. Rebecca suggested that the chapter could possibly partner and or coordinate dates with Garlic Country Dressage.

### ***H. Hosting November Tea -- Laura***

Laura agreed to host the November Election Tea.

### ***I. Awards Party for Next Year***

Julia suggested that if Laura were willing to host the Awards Party at her facility, we could invite local trainers to do demonstrations and exhibitions or possibly a quadrille team. The event is tentatively targeted for February 2010. Another idea is to have a parade of sale horses. Yet another idea is to do a charity benefit event.

## **IV. New Business**

### ***A. CDS Championships Sponsorship – Julia***

The chapter will help to sponsor a class for \$125 at the CDS annual show.

## **V. Adjournment**

Julia adjourned the meeting at 9:20 p.m.

***Next Meeting: October 7, 2009 at Rebecca and Matt Vignieri's home, 7 p.m.***