

## **Gavilan Chapter Meeting Minutes March 4, 2009**

**Come to Order - 7:09pm**

### **Attendees:**

Julia Hutchinson - Chair

Mary Muellner - Vice Chair

Jan Carrasco - Board Member

Maureen Van Tuyl - Board Member

Matt Vignieri - Board Member and Treasurer

Kyle Karnosh - Board Member

Laura Cobarruviaz Walker - Board Member

Lorraine Kainuma

Rebecca Greening Vignieri

Minutes Approved - Kyle motion, Julia second

### **Old Business:**

#### Treasurer's report :

Current Assets :\$8209.48

Scribing clinic financials:

- Deposited \$260 from Scribing clinic
- Need receipt for Granary'
- \$203 total expenditures

Omnibus \$185

web fee \$60

Total expenditures \$448

Motion to approve expenditures - Julia, Second Jan, approved.

#### RAAC and Roll Clinic:

Rebecca reminded Board that Peggy's airfare of \$150 was approved earlier via email

### Volunteer Tshirts

Tabled until April meeting

### Show Plans

Matt recommended to the board to be cautious with expenses due to the economy. It runs approx \$2000 to run the show, with break even at 40 rides over 2 days.

### Lily Baker-Lubin Clinic Update

Board discussed encouraging Baker -Lubin to become a sponsor  
Lorraine will talk to Lily about sponsorship  
Board agreed Clinic timing would be better after August show

### Gail Hoff-Carmona Clinic Update

Lorraine reports poor response, 3 sign-ups, 5-6 auditors.  
Board discussed whether to cancel Tuesday session.  
Several attendees expressed interest. Board discussed doing another email blast to encourage more sign ups.  
Lorraine announced there will be Potluck with Gail Hoff-Carmona on Monday night 6pm.

### RAAC and Roll Clinic Update

Board discussed RAAC and Roll Flyer and sign up and suggested changes.  
April 28th sign off cutoff was decided.  
Board discussed Release forms for clinics  
Lorraine will call Paula about getting release forms.  
Rebecca suggested the pizza dinner allowance be bumped to \$120.  
Clinic date discrepancy was discovered and discussed. Fri& Sat May 8th-9th were the correct dates  
Clinic Budget which was previously approved was reviewed and discussed.

### CQA Events

Rebecca reported on the CQA Events, a clinic and show sponsorship program

### Scribing Clinic Update

Julia reported that the scribing clinic was a success and drew a wide variety of participants. Clinic generated a sign up list of potential club members/participants.

### Movie Night

Julia proposed a social networking movie night. March 29 was the proposed date, time set at 1-4pm

Board members are to send Julia a list of movie suggestions.

#### Web update

Matt and Kyle will collaborate on the new site.

Matt had received the photo for the site.

Matt has seven pages laid out.

Matt agreed to forward information to Kyle.

Board discussed sponsors. Matt said sponsors would appear on every page.

#### Membership and newsletter

Julia reported that she went through the CDS roster to find members without listed email addresses.

She suggested the Chapter mail an annual calendar to members and refer them to the web site for more current information.

#### **New Business:**

##### Code of Conduct-board signatures

Was on the agenda, but was never discussed

##### Next meeting

April 1 at Jan Carrasco's house.

**Meeting Adjourned at 9:08pm**